



TURN YOUR PASSION INTO YOUR BUSINESS

Get Started & Grow with us

WE PROVIDE THE SOLUTION!

Pro Kitchen Hub Tampa is the Premiere Center for Culinary Start-Ups!

Our 24/7 commercial kitchen is the solution to the overwhelming obstacles food entrepreneurs face.

By renting shared space a business can produce food in compliance with regulatory requirements without needing to invest in their own facility during a stage when capital and cash flow are a challenge.

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www.ProKitchenHubTampa.com



@ProKitchenHubTampa
@BakeryBoxPopUpTampa

I'M READY! WHAT DO I DO FIRST?

- ✓ **Business Registration**
Register your company www.SunBiz.com
- ✓ **Tax ID**
Register your company with www.IRS.gov to receive a tax ID # (EIN)

NOW YOU ARE READY TO GET STARTED WITH US!

- ✓ **Complete application with Pro Kitchen Hub Tampa**
www.ProKitchenHubTampa.com
- ✓ **Complete Lease with Pro Kitchen Hub Tampa**
(Leases for Dept of Ag licenses go through December 31st each year and through January 31st each year for DBPR Licenses) in person at Pro Kitchen Hub Tampa
- ✓ **Provide copies of the following for your file.**
Driver's License, Sun Biz Registration Verification & Tax ID #

NOW THAT YOU HAVE A KITCHEN, LETS GET YOU LICENSED!

- ✓ **Complete ServSafe Management Course/Exam (good for 5 yrs)**
www.ServSafe.com
- ✓ **Liability Insurance**
www.FLIPROGRAM.com (Average 1 million coverage \$299/yr)
Pro Kitchen Hub Tampa must be listed as an additional insured
- ✓ **Inspection** -Site inspection at the kitchen with the local inspector, please bring copies of all of the above. Kristin will go over the expectations prior to your inspection.

Depending on your product and where you will be selling there may be additional requirements, Kristin will clarify and make sure you are prepared.

It typically takes 10-12 days from the time the state processes your application to the time of inspection. Once inspected you are issued your permit on site and will be officially OPEN for business!